

Sam Hughes Neighborhood Association, Inc. (SHNA, Inc.)
Regular Monthly Board Meeting
March 18, 2014
Himmel Park Library

MINUTES

1. **Attending:** John O'Dowd, Rick Bell, Carolyn Classen, Mary Pflibsen, Bill Craig, John Wilder, Gail Schuessler

2. **Absent:** Lu Ann Barr, Jim Head, Janett Carbajal

3. **Call to Order / Roll Call / Introductions**

Meeting called to order: 7:02pm

Guests in attendance:

Julie Jennings Patterson (Nextdoor.com)

Betty Guarraia (HPBP/ Sam Hughes Home Tour)

Denice Blake (HPBP/ Sam Hughes Home Tour)

Philip Mueller (Guest; new board member)

4. **Call to Law Enforcement / Public Guests / Audience -**

Julie Jennings Patterson (Nextdoor.com)

-Nextdoor.com is like a Facebook.com for your neighborhood; it's a good way to get to know your neighbors.

-The website is a personal forum about what goes on day to day in the neighborhood.

-More information about the website will be made available.

5. **Himmel Park Beautification Project**

Denice Blake:

The HPBP will take a lot of money:

-Need to publicize for donations

-Credit card purchases and donations made available on SHNA website

-Possibility of printing SHNA envelopes so that people can write credit card info on paper rather than using the website. This would be more convenient for some, and open up more payment options.

John Wilder:

-We can enter the written credit card info into Paypal.com, but we may need to update the account to a business account in order to do that.

Denice Blake and Betty Guarraia:

-It would be nice to use SHNA stationery to thank donors

This is ok with the board and it is a tax-deductible expense.

Rick Bell:

-If we'd like to use SHNA donation envelopes at the Garden Tour, envelopes need to be printed soon.

-Also, we need to keep records on the envelope donations.

Bill Craig:

Tucson High School can print the envelopes for a fair price.

The HPBP guests ask SHNA Board for permission to use SHNA logo on stationery, which the Board approves.

John O' Dowd:

A financial concern:

-If HPBP gets a lot of money and the SHNA needs extra money for other important projects, should we take money from that fund?

-Are we going to give up general fundraising?

Bill Craig:

If the donors want their money to go to the HPBP, that's where the money should go.

Entire Board agrees with Bill Craig.

Denice Blake:

-Asks the Board if the stationery can be paid for through the SHNA general fund.

Bill Craig: Makes motion that \$50 from the SHNA general fund go to the printing of the stationery.

Mary Pflibsen seconds the motion.

Board unanimously in favor.

6. Appointment of Board Member

Rick Bell: Makes motion that Philip Mueller be appointed to the SHNA Board as a new Board Member.

Gail Schuessler seconds the motion.

Board unanimously in favor.

7. Review

Review SHNA Purpose.

Review of Committees in need of a Chairperson.

-Fund-raising and grant writing.

-Mansfeld Middle School Site Council

-Park NH Coalition

-Neighborhood Watch

8. Election of Secretary

Secretary Responsibilities:

-Keeping of minutes

-Keeping of Public Seal

-Make the Meeting Notice

-Board of Directors list

-Reserve meeting room at library

Philip Mueller volunteers to be the secretary of the Board.

*John O'Dowd: makes motion to accept Philip Mueller as the secretary.
Bill Craig seconds the motion.
Board unanimously in favor.*

9. Appointment of Recorder

Recorder Responsibilities:

- Type and send the minutes within a timely manner.
- Send the minutes to Philip Mueller.

*Carolyn Classen: Makes motion to hire Alexandra Bernhardt as the recorder of the minutes.
John O'Dowd seconds the motion.
Board unanimously in favor.*

10. Review of February Minutes for Approval

Minutes needed a small edit. At top of the page "Agenda" was changed to "Minutes."

*Carolyn Classen: Makes motion that minutes need a small edit.
Mary Pflibsen seconds the motion.
Board unanimously in favor.*

11. Action without meeting

--Off Month (July/August)

July chosen as the "off" month (no meeting). No one was against moving the off month to July.

Luanne Barr and Janet Carbajal, did not respond to the email regarding this topic.

*Mary Pflibsen: Makes motion to confirm that July is the "off" month.
Gail Schuessler seconds the motion.
Board agrees, except for Bill Craig, who abstained.*

12. Treasurer's Report 2014

Bill Craig:

Glossary needed for report; letters' meaning need explanation.

John O'Dowd:

We've never been asked to disclose financial information before, but now there are questions as to how the money is being spent. We have a budget on what our money goes to.

*John O'Dowd: Makes motion to accept and adopt Budget 2014.
Mary Pflibsen seconds the motion.
Board agrees, except for Philip Mueller, who abstains.*

John Wilder:

-Financial information should be made available to members and non-members of the SHNA.

-Someone thinking of becoming a member might want to know how the SHNA money is spent.

Bill Craig:

Agrees with John Wilder.

Mary Pflibsen :

If a non-member wants to make a donation, they should be able to know where their money is being spent.

Gail Schuessler:

There is nothing to fear with the financial information being available to the general public.

Rick Bell:

I think of the neighbors as customers of SHNA and the members as owners of SHNA.

Julie Jennings Patterson:

As an outside voice, I wouldn't need or want to see the entire financial budget, but a rendering of the report would be nice.

Bill Craig:

Members can share information with non-members, so why not make it public?

Bill Craig: Makes motion that once a year SHNA puts the entire annual Treasurer's Report on the SHNA website after the Board approves the report.

Mary Pflibsen seconds the motion.

Board agrees, except for Carolyn Classen who votes no and Philip Mueller and Rick Bell, who both abstain.

13. Budget 2014

Board reviews budget 2014

Jim's Rendering: Proposal #1

Rick's Rendering: Proposal #2

-expanded some sections, tweaked some info

Bill Craig: Makes motion to approve the operational funds available for Clerical (\$1,000), Tour (\$500), and Insurance (\$1,500).

Carolyn Classen seconds the motion.

Board unanimously in favor.

14. Broadway Corridor

Mary Pflibsen :

Broadway Blvd will not be eight lanes.

-Growth predictions not accurate; traffic models show no benefit to extra lane.

There are two options for Broadway Blvd now:

-Four lanes with improved bike lanes and sidewalks

- Six lanes is a wider option and public input is needed and encouraged to keep project width as narrow as possible.

More information will be made available by email.

17. Newsletter

Thanks goes to Gail Schuessler for the newsletter.

18. Spring Fling

Bill Craig:

- SHNA refused to work for \$1,000 at the Spring Fling as a protest to it being held on the U of A campus.
- Article about Spring Fling available on the website.

15. Topics for Future Meetings

Rick Bell:

- Will have important guest Ron Sparks.
- Will talk more about Broadway Corridor, Neighborhood Watch, and Neighborhood Cleanup Committee.

16. Adjournment

Meeting adjourned at 9:15pm

Respectfully submitted,
Alexandra Bernhardt, recorder