

Sam Hughes Neighborhood Association, Inc. (SHNA, Inc.)
Regular Monthly Board Meeting
18 November 2014
Himmel Park Library

MINUTES

- 0 Attending: Rick Bell, Mary Pflibsen, Bill Craig, Philip Mueller, Jim Head, Carolyn Classen, John Wilder, Gail Schuessler
- 1 Absent: Lu Ann Barr, John O' Dowd, Janett Carbajal

Guests in Attendance:

Daniel Douglas, Spring Fling
Amanda Lester, Spring Fling Executive Director
Tatum Hammond, Spring Fling
Gladys Richardson, Neighborhood Networks
Burt Richardson, Neighborhood Networks
Paul Hoff
Claudia Davila, Spring Fling Advisor
Denice Blake, SHNA Home Tour, HPBP
Jeanee Foley, SHNA Home Tour

Note: Commentary attributed to speakers throughout these Minutes is paraphrased and abbreviated. Attributed commentary does not constitute direct quotations.

7:00pm Call meeting to order.

Call to Law Enforcement/Public Guests/Audience

No takers.

Presentation: ParkWise – Donovan Durband

Bill: neighbor asked for mortgage, car registration, license:
DD—renewal—do not require info other than changes in

vehicle information. Proof of residency from renters. Asking for mort is not policy.

Bill: \$60/vehicle. Why does PW ask for registration? That is policy if it is a new owner.

Move order—judge says doesn't need to be moved if vehicle kept up. Code says 7 days. Extended time away—call PW. They have stay aways—not a big deal. DD happy to look into complaints. Don't necessarily patrol outside residential permit areas, though city-wide authority.

BB and FB games? Neighbors try to call in. DD can't enforce on Sat? ~150 citations on a game day (us. Blocking driveways). 5 ft is the ordinance. Procedures are for agents to write a paid fine citation on half violation. Half the distance—can get a warning. 2 ft is a ticket, 3 ft is a warning. They measure in the field.

A warning gets attention; Bill finds them in his yard. Some neighbors want exempt from rules—absurd proposition to pick areas where law not enforced. Get too lenient and too harsh feedback.

If occasional party, contact PW.

3 per month per resident “stay away” policy.

In some ways imposing on neighbors with too many parties/guests

If recurring visitors, look into getting a permit

Bill: How long can storage units and dumpsters stay out in street?

Donavan: Don't know... Will follow up with Bill.

Rick: Regarding a neighbor being asked about mortgage documents/car registration/license:

Does ParkWise keep records and have the ability to see over time that a car has been registered at an address by that neighbor?

If so, why would they be asked for these documents?

Donovan: Yes records are kept. I am not sure what happened in this situation.

Rick: Who is responsible for maintaining red curbs?

Donavan: City.

Bill: Can you get us red paint? Fraternities will help paint.

Donavan: Will follow up with Bill.

Rick: Is there a website with the specifics?

Donavan: TucsonAZ.gov/park-tucson, towards left, bottom: Tucson Parking Codes hyperlink.

Presentation: Spring Fling Committee

Amanda Lester, Executive Director

Amanda:

- 1) Dr. Hart, President UA: Spring Fling coming back to campus. Official release was today.
- 2) Fri. 4/10: 4pm - 11pm; 4/11: 11am - 11 pm ; 4/12: 11am - 6pm.
- 3) 4/10: set up. 4/15: break down.
- 4) Mission: Fundraise for clubs on campus. Make more money if on campus. 17% increase in revenue from prior year at Rillito off-campus venue.
- 5) Donate 3000 lbs of food and 1800 books donated.
- 6) Will attend SHNA Meetings.
- 7) Will host tour.
- 8) Kept noise within decibel requirements. Amplified Sounds: done by 10 pm.

Carolyn: Last year there was a promise to clean the neighborhood. Did that happen?

Amanda: Yes.

Bill: Parking was excellent last year.

Amanda: Sound speakers will face west, again, this year.

Bill/Carolyn: Very appreciative of that.

Rick: Appreciative of set up last year: parking, entrance, stage, sound, etc..

Bill: Rumors of 2nd entrance.

Amanda: Entrance on Campbell: out of the question. If have a second entrance, it will be in same area as last year.

Claudia Davila: Advisor of Spring Fling. Thanks Bill and SHNA for “challenging” them to be better.

Sam Hughes Neighborhood Networks – Gladys Richardson

Gladys: Requests to become committee of SHNA.

Networks help to revitalize relationships. Friendly Hello! Parents Supported! Children *Sparkle!* Everyone Feels Safe!

Foster positive neighborly interactions.

Think of a puzzle. Boundaries/many pieces/connect together for big picture

Examples: Home Tour, Neighborhood Watch, Book Club.

Leveraging Human Capital!

Focus on immediate local street/section of neighborhood: emergency contact info, knowing each other, etc..

Approximately 5000 people live in SH.

John W. notes: 450 on listerv

Carolyn: So, Gladys, do you want to be on the Board as head of a committee?

Gladys: Yes. Gives legitimacy. Helps people discover information.

Carolyn: How do we facilitate dispersal of information?

John W: Listserv, SHNA Website.

Gladys okay with an email address on website.

Bill: What about Board liability?

Rick: Extra element when children involved.

Jim: What does our insurance cover?

Rick: Need to review.

Bill: We need to look into what insurance covers.

Carolyn: Yes, look into insurance coverage.

Gladys: Thinks might be okay because participants decide what they will do separate from the Board.

Bill: However, SHNA would be sanctioning the event. Need to make sure we are covered.

Carolyn recommends that Rick talk with John O., V.P., on what insurance covers.

John: Book Club. Don't see why we are more responsible for this v. book club.

Bill/Carolyn: Gladys wants more than that. Wants to operate under auspices of SHNA.

Jim: We need to find out answers to insurance coverage.

Rick: Are you, Gladys, volunteering to chair such a committee?

Gladys: Yes. Would like to invite others on the board to be part of this.

Rick: Any interest?

Jim: Yes.

Rick: We'll look into the legal side of it. Overall, we like the idea.

Home Tour 2015 & Himmel Park Beautification Project

Denice Blake:

Denice thrilled that up to \$10,000 is granted for Home Tour.

Thinking of 4/12 as the date. Not concerned that Spring Fling is happening at the same time.

Bill: We want to back you on the HPBP

Jim: Approximately \$8,000 collected so far.

Bill: Other neighborhoods helping?

Denice: Yes. Put info on NextDoor.com.

Denice: We are the biggest neighborhood in the city: 2,000 houses. Biggest geographically.

Denice: Let us know if you have ideas for tour houses, etc..

Denice: Get information out through the listerv, the SHNA website—needs update.

Denice: Probably meet in December. Five members on the committee thus far.

Treasurer's Report – Jim

Still sorting out PayPal deposits.

\$748 in donations in Oct.

Cleared \$600 Challenge for HPBP.

Will have approximately \$8k for HPBP thus far.

With Home tour, in striking distance of \$22 - 25k.

John has PayPal account logon info along with Jim, now. Rick should have that, too.

Impound: Apx. \$32k

Operational Account: \$34k

Apx. \$6.5k in unpaid obligations

Apx. \$20k uncommitted

Jim: Mary, what about the \$5k for Demion Clinco's project?

Mary: Haven't got an answer from Demion Clinco. He was running for office and was busy.

Jim: Did support for the 6 lane plan make it moot?

Mary: No, not moot.

Jim: We'll keep that \$5k as is for now.

Jim: Entering Jan. with apx. \$20k.

Jim: Apx. \$2k in budget for water tower that hasn't been moved over.

Jim: \$0 on legal to date.

Jim: \$12/mo in 2015 for paper statements with Vantage West. Jim will transition to e-statements.

Bill: Talk to the manager about that.

Jim: I will talk to the manager. If needs be, we can do it electronically.

Bill: We keep apx. \$65k with VW and also we are a non-profit so VW should work with us.

Rick: What is the expense for HPBP: \$378.

Jim: Architectural drawings.

Jim: Everything came in in Oct. via PayPal for HPBP.

Rick: Should HPBP funds blended in with general fund v. its own impound?

Jim: Seems like sub-account would be a good idea.

Rick: Doesn't HPBP have own account?

Jim: No.

Rick: Impound account might be helpful to avoid carryover issues.

Jim: He'll follow up on that.

Rick: Where was the \$200 to be directed to Tucson Magnet High School Band?

Jim: Will look into it.

Carolyn: That was in January. We didn't pay them, yet?

Jim will look into that.

Rick: What is "clerical services" ?

Jim: Maxine and Ally.

PayPal – John W. & Jim

Jim: Fee is 88 cents per each membership.

John W.: Are we getting a non-profit rate?

Jim: Will look into it.

Rick: Need to get old PayPal completely closed out.

John W.: He'll follow up on that. Needs to talk to Steve (prior account holder).

Review October Minutes for Approval – Philip

Philip: TBC. Ally the Recorder has been ill. Also, some attachments from Rick, apparently did not come through, per Mary relaying email from Ally. Accordingly, Minutes not complete. Will follow up on that.

Passed Motions (Feb–Jun) Audit – Rick: See Attachment A

Rick: I consolidated prior motions for review.

Feb: \$200 donation to Band. Jim was absent at that meeting. He'll take care of paying that.

Mar: Funding for stationery/Denice

Next 3: done

Page 2: 1st one is done. 2nd one: put Treasurer Report on website.

Rick: Has that happened yet?

Nobody is aware of that.

Rick: I'll follow up with John W. on that.

April: Motion regarding posting Treasurer Report: acronyms.

Motion regarding letter as follow up on Spring Fling.

Carolyn said that although the letter was sent to the Az Daily Star and Az Daily Wildcat, there was no guarantee that either paper would print the letter.

Carolyn: Rick—send the letter to Spring Fling, again.

Motion for manual payment of post office.

Jim: paid.

Motion by Bill for donations to come through mail.

Jim: Donations coming in through PayPal don't have physical addresses on them. Denice wants to mail thank you notes for HPBP.

Rick: we need addresses for membership purposes.

Motion for SH Summer Swim.

Rick: Spent \$72 on that. Done.

June: Motion to remove old Treasurer information, close out old accounts.

Jim: Done

Other motions: done.

Garden Tour – Rick

Rick: born out of need to raise more money for Water Tower Project. We have not moved that money to the impound account. Net was \$2615 for 2014.

Jim: That has not been moved to the impound account.

Rick: We need a motion on that.

Jim moves to transfer garden tour net funds from general account to Water Tower impound account. Bill seconds. All in favor: 7 – 0.

Rick asks about 2012 funds. Did we move the net income of \$1,021 into the impound?

Jim: Yes, we transferred that. An effective transfer. Amounts in each account were adjusted.

Annual Meeting/Postcard – Rick

Rick: Annual meeting coming up. Jan. 20, 2015. In years past, we have sent out postcard in December: membership dues and reminder of annual board meeting. Rick will work on that with Maxine to get that out. Postcard comes out of membership recruiting account and clerical account (Maxine's fees). Do we have ideas for activities for the meeting?

Mary: We could share information on Broadway Corridor project. Probably 15 minute presentation. Maps, etc., could be displayed.

Carolyn: Denice will talk about home tour. Maybe an update on water tower from City. HPBP. Solicit donations.

Rick: Sounds good.

Committee/Reports

Broadway Corridor/Pocket Park/Historic Preservation – Mary

Mary reported that the Broadway Citizen's Task Force (CTF) did not reach design consensus last month. Mary submitted a minority report to explain why we didn't support the current designs. The majority of the CTF supported a 6-lane design including transit.

The 6-lane design, without any specific cross-widths or dimensions, was brought to Mayor and Council, with a majority voting to seek continued funding for the 6-lane design from the RTA. The design has now been **turned over to technical experts for more detailed analysis and refinement. The CTF will not meet again until January or February to see the results. Board members expressed concern that the 8-lane proposal could still be pushed through. Mary opined that this is not likely, as detailed traffic modeling did not support 8 lanes, and it's unlikely there is sufficient budget to build the extra lanes.**

Mary attended the Pima County Bond Advisory Committee Meeting on Nov. 7th and participated in the call to audience in support of the Sunshine Mile/Broadway Blvd historic facade improvement proposal. Although there was support by individual board members and all who participated in call to audience, the bond fund was unanimously voted down because it was not supported by Chuck Huckleberry. Mary was surprised and disappointed in this outcome.

Topics for Future Meetings – Rick

Palm Shadows Position, Himmel Park Tennis Center,

Mary makes motion to adjourn. Second by Bill. All in favor 6- 0 (John W. had left)

9:00pm Adjournment

Jim- Thank you for getting the minutes started.

Gail- Thank you for getting the attendance.

Respectfully Submitted,

Philip Mueller, Secretary

Attachment A: Past Motions Audit

Attachment B: SHNA Financial Status through 31 Oct 2014

SHNA 18 November 2014 Minutes Attachment A:

2014 SHNA Passed Motions Audit

02/2014 - 06/2014

I have gone through the minutes for Feb-Jun and pulled out the motions I could find. Please let me know if I missed any motions. I did not include the typical motions for the approval of minutes (usually with corrections) or treasurer's report.

I recommend that John W, Philip & Jim verify that the most updated/corrected versions of the minutes and financial reports are the ones posted on our website.

Before each motion I have noted the person responsible for the action needed to be taken for the passed motion and the status of the action. If your name is next to a passed motion but there is no status, please let me know the status so I can update this audit.

February

Jim -

THMS Orchestra Donation

Rick Bell:

-Proposes a donation to thank the THMS Orchestra for a performance they did recently.

John O'Dowd: Makes motion to donate \$200 dollars.

Bill Craig seconds the motion.

Board unanimously in favor.

March

Jim -

Denice Blake:

-Asks the Board if the stationary can be paid for through the SHNA general fund.

Bill Craig: Makes motion that \$50 from the SHNA general fund go to the printing of the stationary.

Mary Pflibsen seconds the motion.

Board unanimously in favor.

Board - Done

Appointment of Board Member

Rick Bell: Makes motion that Philip Mueller be appointed to the SHNA Board as a new Board Member.

Gail Schuessler seconds the motion.

Board unanimously in favor.

Board - Done

John O'Dowd: makes motion to accept Philip Mueller as the secretary.

Bill Craig seconds the motion.

Board unanimously in favor.

Board – Done

Recorder Responsibilities:

-Type and send the minutes within a timely manner.

-Send the minutes to Philip Mueller.

Carolyn Classen: Makes motion to hire Alexandra Bernhardt as the recorder of the minutes.

John O'Dowd seconds the motion.

Board unanimously in favor.

Board – Done

July chosen as the "off" month (no meeting).

Mary Pflibsen: Makes motion that July is the "off" month.

Gail Schuessler seconds the motion.

Board agrees, except for Bill Craig, who abstained, and Luanne Barr and Janet Carbajal, who did not respond to the email regarding this topic.

Jim & John W –

Bill Craig: Makes motion that once a year SHNA puts the entire annual Treasurer's Report on the SHNA website after the Board approves the report.

Mary Pflibsen seconds the motion.

Board agrees, except for Carolyn Classen who votes no and Philip Mueller, who abstains.

Jim –

Bill Craig: Makes motion to approve the operational funds available for Clerical (\$1,000), Tour (\$500), and Insurance (\$1,500).

Carolyn Classen seconds the motion.

Board unanimously in favor.

April

Jim & John W –

Treasurer' s Report 2014

Mary Pflibsen: *Makes motion that approved report is posted with inclusion of an acronym key to post on the website.*

Philip Mueller seconds the motion.

4/6 people on the board in favor; Carolyn Classen abstains.

Jim -

Mary Pflibsen:

-Clarification on 2013 expenditures that have not been paid.

Rick Bell: *Makes motion to accept Budget with the changes.*

Mary Pflibsen seconds the motion.

Board is favor except for Philip Mueller, who abstains.

Bill - Done

-Bill Craig emailed asking about sending a letter of thanks to Spring Fling that included a line about working together in the future.

Mary Pflibsen: *Makes motion that Bill Craig can send the letter with a line about working together in the future.*

Jim Head seconds the motion.

Board unanimously in favor.

May

Jim -

John O' Dowd: Makes motion that the treasurer manually writes a check for the semi-annual payment to the post office for the SHNA P.O. Box twice a year.
Mary Pflibsen seconds the motion.
Board unanimously in favor. (6/6)

Bill Craig: Makes motion that the SHNA sends the names of the HPBP donors through the regular mail, rather than through email.
Philip Mueller seconds the motion.
Board unanimously in favor. (6/6)

Bill Craig: Makes motion that Rick Bell can get a blank check with a maximum of \$150 to spend on "Sam Hughes Summer Swim".
Philip Mueller seconds the motion.
Board is unanimously in favor. (6/6)

June

Jim/John O/Rick -

Bill Craig: Makes motion to update account information to remove Corey Reidy and add Jim Head and Rick Bell to Vantage West and Washington Federal accounts.
John Wilder seconds the motion.
Board unanimously in favor. (10/10)

Jim/John O/Rick - Done

Bill Craig: Makes motion that as of the maturity date of the Washington Federal account we will withdraw the funds from the Washington Federal account and deposit them into the Vantage West account and close the Washington Federal account.
John Wilder seconds the motion.
Board unanimously in favor. (10/10)

Rick - Done

Ironwood Tree Experience

Mary Pflibsen: Makes motion to explore whether we have the resources and time to pursue this.
Janet Carbajal seconds the motion.
Board in favor, except for John O'Dowd and Gail Schuessler, who abstain. (8/10)

SHNA 18 November 2014 Minutes Attachment B:

SHNA Financial Status through 31 Oct 2014

				Through Oct 2014	
<u>REVENUES</u>			<u>Budget</u>	<u>Actual</u>	
Dues Paid			\$5,600	\$4,620	(incl. 780 paid in 2013, TBR)
Annual Neighborhood Tour			\$2,000	\$3,104	
Website Advertising			600	\$380	
Interest Income			\$20	\$14	
Donations-HPBP			\$1,300	\$2,707	
Donations-Water Tower			\$500	\$0	
Donations-General			\$200	\$0	
Other			\$50	\$40	CC, Treasurer supplies
			<u>\$10,270</u>	<u>\$10,865</u>	
<u>EXPENSES</u>					
Paypal			\$60	\$69	
Annual Neighborhood Tour			\$500	\$489	
Website			\$100	\$0	
Newsletter			\$750	\$742	
Clerical Services			\$1,000	\$588	
Insurance			\$1,500	\$1,903	
Post Office Box			\$80	\$101	
Corp Commission			\$10	\$0	donated
Neighborhood Watch			\$50	\$0	
Neighborhood Capital Improvements			\$1,000	\$0	
HPBP--2014 donations			\$1,300	\$378	
Neighborhood Meetings/Activities			\$100	\$14	
Member Retention/Recruiting			\$620	\$0	
Member Events			\$300	\$72	
Donations			\$400	\$0	
Legal Services			\$500	\$0	
Water Tower Impound			\$2,000	<u>\$0</u>	
			<u>\$10,270</u>	<u>\$4,356</u>	
Projected/Current 2014 net			<u>\$0</u>	<u>\$6,509</u>	
Carryover from 2013				\$5,000	Broadway Corridor
				\$4,700	HPBP
Balances					
Vantage West (4 accounts)	\$ 65,079.50	Impounded		\$ 31,671.53	WT
PayPal	\$ 754.37	Operational		\$ 34,162.34	
Moneybag	\$ -				
TOTAL	\$ 65,833.87				